Snow Plan 2026-27
Guidance for Parents of Broomgrove Infant and Junior Schools

In matters related to adverse weather conditions, we will **keep the school open** whenever possible, provided the safety of children and staff can be maintained. However there may be occasions for where, due to the health and safety of children and staff, we have to close the school. The importance of clear communication is essential and this letter outlines our procedure in such circumstances.
Essex County Council (ECC) has created a new online notification system to keep parents up-to-date about unplanned school closures. The system has been introduced by ECC to allow parents and guardians to access information about school closures faster and more effectively via the internet.

All Essex schools will be able to complete a simple reporting process either on the day of the closure or the day before. A notification will then be added to a live feed on the emergency school closures page on the council's website http://www.essex.gov.uk/Education-Schools/Schools/Dates/Pages/Emergency-School-Closures.aspx

This feed will continue to update as notifications of school closures are received. The page will refresh at 6pm each evening and closure lists for the next day will then go live.

Essex radio stations have always been extremely helpful in not only listing school closures online, but also using their airtime to keep people informed. They will continue to support ECC in getting vital school closure messages out in as many ways as possible, including signposting listeners to the school closures page on the council's website.
The decision to stay open or close the school is made by **7.00a.m**. This will be based on;

- the ability of staff to get into school
- the safety /conditions in the building, given the weather
- the likelihood of weather becoming even worse during the day.

As well as the council's new notification system, schools have been asked to provide information to parents about other ways they will communicate closures. We will communicate with you as parents / staff through;

Infant School:	**Junior School:**
● School Website – scrolling on the homepage ● Tapestry ● Microsoft Teams	● School Website – We will endeavour to update the school website as soon as a decision has been made. ● School Twitter Feed. ● Class Dojo ● Parentmail
BOTH SCHOOLS Essex website as above Approved radio stations – Heart FM & BBC Radio Essex Parent Mail	

***Once this decision has been made to close the school it will not be reversed*, even** if weather conditions improve. Please accept our apologies in advance if the decision turns out to be the wrong one but we have to decide on the basis of the information we have at the time and with enough notice to allow parents to make childcare arrangements.

Breakfast Club and Out of School Club:

On any snowy day, there is a strong possibility that we may be unable to open Breakfast Club on time or at all. If we announce a late opening, or complete closure, then it should be assumed that on that day Breakfast Club will not open at all. You should therefore always bring your child to the door to check that there is someone there. Similarly, we cannot guarantee that Out of Hours Club will open on snowy days and if there has been a heavy snowfall during the day, you should expect that Out of Hours Club will not open. ***All other clubs will be cancelled in the event of snow.***

Advice to Parents and Carers for extreme weather conditions

- **IF IT HAS SNOWED PLEASE DO NOT SEND CHILDREN TO SCHOOL BY THEMSELVES, AS YOU MAY NEED TO TAKE THEM HOME, IF MESSAGES HAVE NOT GOT THROUGH TO YOU THAT THE SCHOOL HAS HAD TO CLOSE.**
- The decision to close the school will be a joint one between the Infant and Juniors Schools.
- If the school has to close because of extreme conditions during school hours, the school will ParentMail/call you to collect your child.
- If conditions are bad the following morning and our school remains closed, please check our website for updates and a ParentMail, Tapestry, Teams or Class Dojo message from us.
- The school will provide work for the children at home through our remote learning platforms on every day that the school is closed due to snow. The Infants will upload work to Microsoft Teams/Tapestry and the Junior School through Google Classroom
- No snowballing on the school site. This is in the best interests of health and safety for all pupils, staff and visitors. The children **will** get the chance, if they wish to, to throw snowballs at playtime, if they appropriate outside clothing and footwear for the conditions, subject to school's discretion.